



DELCO STRONG: *RAPID RESPONSE*

A program specific for the Delaware County Small Businesses directly affected by the current additional mitigation mandate in effect December 12th through January 4th.

APPLICATION CHECKLIST FOR NEW APPLICANTS to DELCO STRONG

- _____ Review all program guidelines posted on DelcoStrong.delcopa.org

- _____ Check the dashboard to make sure you were a previous grantee in a previous round of Delco Strong: <https://experience.arcgis.com/experience/d520d12db64d408cb1b4723efcd6b1bc/>
If you do not find your business on the Delco Strong dashboard above, continue.
If your business is listed the Delco Strong dashboard, you should continue with the “Checklist for Previous Delco Strong Grantees”

- _____ New Applicants will be asked to fill out a questionnaire in the portal as part of their submission. A copy of the questions starts on the next page so you may prepare your response in advance.

- _____ New Applicants are required to submit a copy of their business 2019 Federal Tax Return. **The ENTIRE return**, signed, is required. Accepted 2019 business Federal Tax Returns include the 1065, 1120, 1120S or a Schedule C within a full complete personal tax return. We do need the entire return no matter how filed in order to underwrite the grant. If your tax return is passcode protected, make sure you supply the passcode in the file name.

- _____ If your tax return has a business address located outside of Delaware County, PA. Please include a copy of your most recent executed lease as demonstration of location.
The full, complete, executed, current lease agreement.

Our application portal will not allow you to save and continue application later, be prepared to submit!

Please ensure that your contact information on your submission is the best way to reach you.

Submitting a request to be considered is not a guarantee of funding.

We anticipate funding for this program will begin to be distributed mid-January.

Stay Strong.



**Delco Strong: RAPID RESPONSE
Application Questionnaire**

This application is for for-profit business applicants who have not previously received funding through Delco Strong, and have been directly affected by the current mitigation mandate.

Business Information General:

Business Legal Name: _____

d/b/a if operating under a different name: _____

Year business was founded: _____ **State incorporated/registered in:** _____

Business Physical Address: _____
(number and street)

(suite number or location such as "rear")

_____, _____, _____
(city) (state) (zip code)

Is the business currently open partially open temporarily closed permanently closed

Does the business comply with current public health guidelines? Yes No

Does the business intend to be operational in 2021? Yes No

What is the estimated revenue loss, the business has or expects to experience for all of 2020 due to COVID-19? *Estimated loss of income to the business because of public health mitigation mandates.*

100%

75%

50%

25%

0%

Does the Business own or lease the property?

Own

Lease

If business leases the property, is property owned by business owner or relative of business owner?

Yes

No

If yes, please provide name of property owner and relationship to the business owner:

What is the business website address?

Federal FEIN:

____ - _____
(2 digit - 7 digits)
(or last 4 digit of social)

2-Digit NAICS:

(2 digit)
(Please see NAICS info doc on website for help)

Please provide a short description of what the business does:

Is the business 51% or more –

Minority Owned

Women Owned

Veteran Owned

Business Employment:

Include the owners of the business if they are on the business payroll.

Number of employees on business payroll on March 1, 2020: _____ full time _____ part-time _____ Contract

Number of employees on business payroll today: _____ full time _____ part-time _____ Contract

Have you furloughed or laid off employees? Yes No

Business Ownership:

Please list the names and addresses of all individuals/companies with 20% or more ownership in applicant business. ***If 20% or more of the business is owned by a different entity (ie an LLC or partnership) and not an individual please include a breakdown of ownership (20% or more) of individuals who own that entity with your application.***

Owner 1 Name: _____ Percent: _____

Address: _____

Owner 2 Name: _____ Percent: _____

Address: _____

Owner 3 Name: _____ Percent: _____

Address: _____

Owner 4 Name: _____ Percent: _____

Address: _____

Owner 5 Name: _____ Percent: _____

Address: _____

Acknowledgements: (applicant will have to initial 9 blocks indicating they have read and understand)

I acknowledge that I am an owner or authorized by the owners of the business to submit this application, and that all of the information submitted is true to the best of my ability on the date of submission.

_____ **(initial block)**

I attest that the business is current on all taxes. Further, I acknowledge that if awarded through this program I am responsible for any reporting requirement and tax payment obligation at the state and federal level

_____ (initial block)

I acknowledge that applicants and grantees for this program are responsible for following the rules, regulations, and contract stipulations of loan and grant programs regardless of the source of funds; furthermore, I acknowledge that it is the responsibility of a grantee to use and report on all funds appropriately whether sourced from County Level Authority, State, or Federal government programs. The County currently intends to fund this program with money received under the Federal CARES Act.

_____ (initial block)

I acknowledge that grants under this program are intended to provide economic support for businesses suffering from the coronavirus public health emergency, and that to receive a grant under this program, a certification will be required to the effect that the business has suffered a loss or incurred additional expenses caused by the coronavirus public health emergency in an amount at least equal to the amount of the grant received under the program and which loss has not been compensated by any other loan or grant (federal, state, county or otherwise).

_____ (initial block)

I acknowledge that by submitting this application, I am not automatically awarded funding.

_____ (initial block)

I acknowledge that if my business is awarded funding that all owners that hold 20% or more interest in the business will be required to execute a contract with the Delaware County Economic Development Oversight Board in order to receive grant funds.

_____ (initial block)

I attest that the business is operating in compliance with all current public health guidance, including Governor Wolf's mitigation order of December 10, 2020.

_____ (initial block)

I attest that, following the expiration of such mitigation order on January 4, 2021, grantee will operate the business for the remainder of 2021 and does not intend to close the business prior to January 4, 2021.

_____ (initial block)

I certify that the business applicant is not an ineligible entity listed below

_____ (initial block)

Ineligible Entities:

- Businesses not physically located/headquartered in Delaware County, PA.
- Businesses that did not experience revenue loss due to COVID-19 in 2020.
- Businesses that were not operational by December 31, 2019.
- New business applicants that did not file a 2019 Federal Tax Return.
- Franchises.
**Only independently owned and operated franchises of local or regional chains are eligible.*
- Passive businesses such as commercial or residential landlords.
- Government or government-owned or related entities.
- Non-Profits and for-profit businesses with a direct tie to a non-profit.
- Private clubs/businesses that limit membership for reasons other than capacity.
- Businesses primarily engaged in lobbying or political activities.
- Businesses with annual revenue that exceeds \$10M.
- Business not compliant with all federal, state, & local laws including taxation.
- Businesses which are not in compliance with current public health guidelines.

Businesses which have not complied with phased reopening restrictions.
Businesses engaged in any activity that is deemed illegal under Federal, State or Local law.
Businesses that are not directly affected by Governor Wolf's mitigation order of 12.10.2020

THIS IS THE APPLICATION TO BE USED BY A BUSINESS NOT PREVIOUSLY AWARDED FUNDING THROUGH DELCO STRONG. THESE BUSINESS APPLICANTS ARE REQUIRED TO SUBMIT THEIR 2019 BUSINESS TAX RETURN WITH SUBMISSION.

IF THE TAX RETURN INDICATES THE BUSINESS IS NOT LOCATED IN DELAWARE COUNTY. A CURRENT EXECUTED LEASE AGREEMENT OR PROOF OF OWNERSHIP OF COMMERCIAL PROPERTY IS ALSO REQUIRED WITH APPLICATION.

PLEASE UPLOAD REQUIRED DOCUMENTS BEFORE SUBMITTING APPLICATION.

SIGNATURE:

PRINT FULL LEGAL NAME:

DATE:

Contact Information:

Phone: _____

Email: _____

Title: _____

